

Tip sheet for Windows Movie Maker

Import video (go to the Movie Task pane on the left-hand side and click Import Video or go the toolbar at the top of the screen, click File, then Import into Collections)

- Your video clip appears
- Drag and drop onto timeline
- The "**scrubber**" is the little blue line that drops down from the time count – it is used to select where to start the video, scroll through it, etc.
- To **edit** the clip, on the timeline you can click either the right or left side (with the little black arrow) and drag to cut. Remember, the segment must be SELECTED in order to edit it.

Use storyboard to add effects and transitions

Effect: Drag the effect onto the box (the little star in the lower left-hand corner will be highlighted – indicating the effect has been applied). To get rid of the effect, click the star and hit delete.

Transition: Drag and drop the transition into the smaller box between the clips. (If you are in the timeline, you can do the same, it's just more difficult to see that it's in place.)

On the video box on the right-hand side, you can **split** a segment (the split doesn't stop or alter the clip, but can allow you to edit it more easily or to move around segments in a new order.

The video box also allows you to **take a still** from the clip. Be sure and pay attention where it is saved to.

Make Title or Credits

In addition to introducing your video, you can use titles to identify people being interviewed or insert introductions between scenes.

Audio

- The audio has its own line on the timeline. **SELECT** a segment.
- Go the toolbar at the top of the screen, click CLIP, select Audio and it will allow you to
 - Adjust the volume
 - Fade in, fade out
 - Mute
- You can replace the sound that exists by first muting it, then importing new audio OR adding narration. The new audio track will appear beneath the original audio track on the timeline.
- **Narration.** Go the toolbar at the top of the screen, click Tools, then select Narrate Timeline. You can record narration directly onto the computer.
 - First, watch the clip and decide what you want to say. Write it out, practice saying it and then record. (For today's assignment, you might draw some information from the Pasadena Farmer's Market website: <http://pasadenafarmersmarket.org/>)

Saving for others to see

Either go the toolbar at the top of the screen, click File and Save Movie File or under the Movie Task pane on the left-hand side select Finish movie, and Save to my computer.

Both take you to the same set of steps to save your movie into a WMV file. You can manipulate the quality and size of the file. The larger (higher quality) the file, the longer it takes to both save and to post online.